SUBJECT: Recycling program at <*Insert name of building*>

Hello <*Insert name of person>*

I’m writing because <*Insert name of building>* does not currently have a recycling program. Many fellow residents and I are concerned about this. We would like to see recycling offered at our building, not only because we personally believe in the necessity to recycle, but also because we understand there exists a responsibility to reduce the environmental impact of our building.

I have done some research into recycling programs, and found that Green Living Science (GLS) offers a competitive package, including reduced pricing for a specific vendor, resident education programming and data tools.

Currently, I am collecting my own materials and bringing them to a recycling center myself. I also collect materials from fellow residents, of whom also are looking forward to a future at <*Insert name of building*> that addresses basic environmental issues.

I would appreciate setting up a time to meet to discuss potential programs. Let me know what days and times work best for you.

Thank you,

<*Insert name*>

Please consider the environment before printing this email.

For more information about recycling in Detroit visit BeeGreenBusiness.org